

# 2016 Admissions Criteria for William Perkin CofE High School

## PROCEDURE FOR ADMITTING PUPILS TO THE ACADEMY

### Admission Number

William Perkin Church of England High School has an agreed admission number of 190 students for entry into Year 7. Of the 190 places available:

- 19 are designated as Language Scholarship places
- 20 are designated to Horsenden Primary School
- 20 are designated to The Edward Betham Church of England Primary School
- 131 are designated to criteria a, b, c & e as set out below

These arrangements and the criteria listed below are reviewed annually by the governing body, and should not be regarded as binding for future years.

### Process of Application

1. Applications for the 19 Language Scholarship places should be made by completing the Language Scholarship application form which can be downloaded from the school website. Parents must also fill in their home local authority's Common Application Form. The full Language Scholarship Admissions Criteria are set out below.
2. Arrangements for applications for the remaining 171 places will be made solely in accordance with the Local Authority's co-ordinated admission arrangements and should be made on the pan-London Common Application Form.
3. The Academy Trust will use Ealing Council's timetable for applications each year, which fits in with the timetable for the co-ordination of admission arrangements within London. The application deadline is 31<sup>st</sup> October 2015.
4. Unsuccessful applicants have a statutory right to appeal for a place at the Academy. Parents wishing to appeal should request an appeal form by emailing the school [admissions@williamperkin.org.uk](mailto:admissions@williamperkin.org.uk). The form and any attachments should be addressed to the Clerk of the Appeals Committee and returned to the school within twenty days of the notification not to admit. Appeals will be heard by a panel which is independent of the Academy and the Governors.

## PROCEDURE WHERE WILLIAM PERKIN IS OVERSUBSCRIBED

### Admissions to Year 7

Where the number of applications for admission is greater than the published admission number, applications will be considered against the criteria below. After admitting pupils with statements of Special Educational Needs where the Academy is named on the statement, the criteria will be applied in the following order:

### Oversubscription Criteria

- a. All Looked After Children (as defined by the Local Authority as children in public care subject to Section 22 of the Children Act (1989)) or children who were previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order, have priority over all other applications. (An adoption order is an order under section 46 of the Adoption and Children Act 2002. A 'child arrangements order' is an order settling the arrangements to be made as to the person with whom the child is to live under section 8 of the Children Act 1989. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).) See Note 1.
- b. Children with a sibling already on-roll at the Academy who will be on-roll when the child is admitted. See Note 2.
- c. Children for whom William Perkin Church of England High School is the nearest maintained high school or academy, measured in a straight line from a point in the property of the child's home address (including flats) to the main entrance of the school. See Notes 3 & 4.

- d. In order to improve the equality of access to a high school of their choice to parents in the North Greenford area, 20 places will be made available to children attending Horsenden Primary School and 20 places will be made available to children attending The Edward Betham Church of England Primary School. See Note 5.
- e. Other children, with priority given to those living closest to the school, measured in a straight line from a point in the property of the child's home address (including flats) to the main entrance of the school.

### **Tie-break**

In the event of oversubscription in any of the above criteria, priority will be given to those living nearest to the academy measured in a straight line from a point in the property of the child's home address (including flats) to the main entrance of the school, using the Local Authority's computerised measuring system. In the rare event that applicants' distance measurements are exactly the same, in blocks of flats for instance, the place will be allocated randomly.

### **Waiting List**

Unsuccessful applicants will be offered the opportunity to be placed on a waiting list operated in-house by the school. Applications will be ranked in accordance with the oversubscription criteria set out above and not in the order in which the applications are received or placed on the waiting list. Children who are the subject of a direction by the Local Authority to admit, or who are allocated to the school in accordance with the Fair Access Protocol, take precedence over those on the waiting list. Names will be removed from the list on 1st January and 31st August each year. Those applicants wishing to remain on the waiting list must notify the school in writing. If a place becomes available, the criteria above are reapplied to all those on the waiting list and a subsequent reordering of the waiting list may take place.

### **In-Year Admissions**

In-year admissions are for those wishing to apply for a place at the school during the academic year. These applications are co-ordinated in-house by the school. Parents/carers wishing to make an in-year application should download the in-year application form from the school website and return the completed form to the school as soon as possible. If a place cannot be offered at the time of application, you will be informed of the reason(s) and placed on a waiting list (see above for details of waiting lists).

### **The Christian Character of the Academy**

It is assumed that those applying for a place at the Academy understand and have a preference for a school of religious character as set down in the academy's aims and ethos described in the prospectus. We ask all parents and students applying for a place here to respect the school's ethos and its importance to the school community. This does not affect the right of parents who are not of the faith of this school to apply for and be considered for a place here as no faith criteria are used in deciding admissions.

### **NOTES:**

1. Governors will ask for written evidence from the responsible agencies.
2. Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.
3. Distance is calculated using the Local Authority's computerised measuring system which is an integral part of the admissions software produced by Tribal Technology Ltd. It uses Ordnance Survey data and is accurate to one metre. In the rare event that applicants' distance measurements are exactly the same the place will be allocated randomly.
4. Criteria a-c will be applied initially until 131 places have been allocated.
5. Where the number of students eligible under criterion d exceeds the quota of 20 places per school, allocation will be made in accordance with criteria c then e until the quota in respect of the school they attend is reached. Any places not required by students at Horsenden Primary School or Edward Betham Church of England Primary School from within the quota of 20 places per school will be allocated solely according to criteria c and e.

## LANGUAGE SCHOLARSHIP ADMISSIONS INFORMATION FOR PARENTS

19 places within William Perkin CofE High School will be made available each year for students applying for a place in Year 7 and with an identified natural aptitude for Language. The application process is designed to test a child's natural language and linguistic aptitude. As such, a child can be awarded a Language Scholarship place based on lingual aptitude, irrespective of any prior tuition.

### How to Apply:

1. Apply to William Perkin CofE High School in accordance with the Local Authority's co-ordinated admission arrangements using the pan-London Common Application Form.
2. Download the Language Scholarship application form from the school website and return the completed form to the school by the specified Language Scholarship closing date Friday 9<sup>th</sup> October 2015 at 12noon.
3. All Language Scholarship applicants will be invited to attend a language and linguistic aptitude assessment.
4. Your child's assessment score will be issued via email together with their ranked position on the Language Scholarship List. Whether your child is offered a place will depend upon your ranked position for a Language Scholarship place at the time of offers being made as well as yours and others applications order of preference on the pan-London Common Application Form.
5. Students who are not offered a Language Scholarship place in March will be placed on a Language Scholarship Waiting List, ranked according to their score. If a place becomes available it will be offered to the applicant who is highest on the waiting list. In the case of a tie on score, those students living nearer the school, measured in a straight line from a point in the property of the child's home address (including flats) to the main entrance of the school, will be given priority.

### Students admitted to William Perkin CofE High School under a Language Scholarship Place will be expected to:

1. Become dual-linguists at GCSE Level and make outstanding progress across the four disciplines of reading, writing, listening and speaking.
2. Engage fully in the Language College by participating in foreign trips and exchange programmes and hosting exchange students.
3. Make an active contribution to the Language College community through commitment to the Language College's extra-curricular programme, including Extended Electives in further languages.

### Key Dates:

**Language Scholarship Application Deadline:** Friday 9<sup>th</sup> October 2015 at 12noon.

**Assessment Date:** Monday 12<sup>th</sup> October 2015 at 4.00pm

**Results Date:** Friday 16<sup>th</sup> October 2015

**Main Application Deadline (through your Local Authority):** 31st October 2015

### Frequently Asked Questions:

#### Does my child need to be able to speak a language other than English?

No. Application for places is open to all students but, should your child gain a Language Scholarship place, they will be expected to take at least two languages at GCSE Level.

#### Which languages will be taught at William Perkin?

Students will be able to study French, German and Latin as part of the Core Curriculum and Spanish as part of the Extended Curriculum.

#### My child has language lessons outside school, should I continue with these or learn with the William Perkin Language College?

It is up to you whether you decide to receive private tuition in languages other than French, German and Latin and this will be something that will be discussed further at your child's induction interview should they be successful.

#### My child has already passed a number of exam grades in another language, will this help my application?

No. The application process takes no account of previous experience although this information is always useful to us should they be offered a place.

#### My child is involved in lots of extra-curricular activities already, what commitment will they need to show to William Perkin?

Students enrolled on a 'Language Scholarship place will be expected to commit to a minimum of two hours' per week of wider learning within the Language College. This will include a commitment to participating in foreign exchanges and hosting exchange students. Language Scholars will be given a discount on foreign exchange trips.

#### My child has a Special Educational Need. Will they be given a concession during the application process?

The application form has a section where you can provide us with as much information as possible regarding any special educational needs your child has. Your child's current school will need to provide full details of the level of support currently provided during assessments so that we are able to make arrangements as deemed appropriate.